

## ST. GILBERT'S CHURCH OF ENGLAND PRIMARY SCHOOL

### CHARGING FOR SCHOOL ACTIVITIES POLICY 01.10

#### Basic Principle

The basic principle is that education for registered pupils in maintained schools should be free of charge if it:

- takes place in schools hours (i.e. the hours when the school is in session not counting the midday break) or
- is outside school hours but is a part of the National Curriculum or statutory religious education.

#### Activities in School Hours

The governors' wish the many activities provided during school time to enhance delivery and understanding of the curriculum to continue. The activities may be funded by voluntary contributions from the parents, Friends or school budget.

These contributions will be genuinely voluntary and it will be made quite clear to parents that there is

- (a) no obligation to contribute
- (b) the pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request.

It will be made clear to the parents that these types of activity can only continue if funded by voluntary contributions. Also it will be made equally clear that the activity would not take place if parents were reluctant to support it.

If there is less than 100% response a decision will be made by the Headteacher whether to pursue the activity. If the activity is to continue, the shortfall in contributions will be met by School Fund or 'Friends'.

#### Residential visits or activities taking place wholly or mainly out of school hours

The governors will allow the full cost of the following to be charged:-

- (a) a pupil's travel;
- (b) a pupil's board and lodging;
- (c) materials, books, instruments and other equipment;
- (d) entrance fees to museums, castles, theatres etc.
- (e) insurance;
- (f) the provision of teaching staff engaged specifically for the purpose of providing the activity, if charged.

Any parent in receipt of Income Support, Income Based Job Seekers Allowance (not Contribution Based Job Seekers Allowance) or Child Tax Credit (subject to Free School Meals limits) and State Pension Credit will be able to receive partial remission of the costs, this is accounted for in the annual schools budget set by the governors.

### Individual or small group musical instrument tuition

These activities may take place both during the school day and outside school hours. The governors will allow a charge to be made for tuition provided individually or to a group in a musical instrument (not vocal tuition) when

- a) the tuition is provided by a teacher not currently employed by the school for that purpose
- b) the content of the lessons is over and above the requirements of the National Curriculum.

Charges are made to parents based on the number of minutes involved in the lesson and shared by the number of pupils involved in that session

e.g. 20 minute lesson with 3 people = £28.70 divided by 3 divided by 3 = £3.20 per lesson.

15 minute individual lesson = £28.70 divided by 4 = £7.18 per lesson

Should the tuition lead to an examination then the cost of that will be charged to the parents.

Where such charges are made parental agreement is obtained before the child takes part in those activities.

The third party providing the tuition may levy charges direct to the parents.

This policy was written agreed by C. Power, J. Fields, W. Marx, N. Beech September 1996.

Reviewed in September 1997, January 1999, September 2003 January 2006, 2008 and January 2010.

To be reviewed January 2012